

## Meeting Minutes Winchester Chapter, NRHS

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| Meeting Date:         | May 13, 2023                                   |
| Meeting Location:     | Calvary Church of the Brethren, Winchester, VA |
| Minutes Submitted by: | John Foote, Chapter Secretary                  |
| Attendance            | 15 members and 2 guests                        |

Meeting called to order at 7:35 PM by President Van Welton

### Administrative Reports —

President’s Report: (See New Business)

Treasurer’s Report:

Carl Stephanus submitted the Budgets and Expenses summary, current as of May 2023. He mentioned the expenses and income relative to the March banquet have been closed out.

Carl reported we have 5 new members since his last membership report.

Secretary’s Report: Attendance summary—14 members; 2 guests

### Old Business —

Discussion of the chapter’s two Facebook pages—one is members only accessible. Content and intra-chapter messages are placed on the members only page. Publications, postings and photos meant for unlimited viewing are placed on the “open” page.

### New Business —

#### *Caboose Relocation Team*

Van announced the formation, and appointment, of the Caboose Relocation Team, which has been exploring various possible new locations for our caboose for some months. Members are:

- Mason Cooper (Chair)
- Kent Womack
- Mike Clark

The County of Frederick Parks & Recreation Dept. wants the Chapter to move our caboose out of Clearbrook Park so they can use the land for other recreational purposes. The caboose has been at its present location—Clearbrook Park—for decades.

#### *Caboose Relocation Team Ongoing Activities (partial list)*

- Developing a Caboose Timetable
- Completing a budget for consideration by the administrative committee and final approval
- Drafting an agreement with the owner(s) and management of the new location
- Resolution of any applicable ownership, lending, lease, or other agreements
- Identifying relocation logistical issues, and resolving them
- Identifying specific transportation arrangements for the relocation, including but not limited to caboose pickup, transportation from the park to the final destination, site preparation, and the actual placement of the caboose

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- Enabling access (and the limits to access) by the public
- Identifying and resolving physical security and protection issues
- Publication and media involvement

On behalf of the Caboose Relocation Committee Mason Cooper made a motion that the Chapter approve the following:

1. To accept the invitation of Middletown, Virginia to relocate the Chapter's caboose to the planned Middletown Railroad Museum, and
2. To hire Dave's Truck Repair of Chambersburg, PA., at a cost of \$2,500.00 to move the Chapter's caboose from Clearbrook Park to the planned Middletown site, and
3. To explore and solicit private donations, a preservation grant from the National NRHS, county/state/federal grants and other sources of funding to accomplish the relocation.

The motion was seconded then passed by the members present.

Relocation Team activities, potential destinations for the caboose, and candidates for specialists who may be of assistance in the actual relocation effort were discussed by members present.

### *Creation of a Chapter-sponsored Junior Railroad Club*

Van led discussion of the proposal to form within the chapter a "junior railroad club." The idea has been considered by the administrative committee. The committee agreed that a program such as this can positively contribute to the chapter's goals of (1) preserving and promulgating the area's railroad history and (2) ensuring chapter continuity by adding new members from multiple age and interest groups.

### *Summer Chapter Event/Outing*

Van introduced preliminary discussion of plans for summer chapter event/chapter outing. The Administrative Committee has set August 19, 2023 as the date.

A number of destinations and activities have been suggested. Details will be finalized and announced at a future meeting.

### *Labor Day Picnic*

The Administrative Committee has set September 9, 2023 as the date for the "Labor Day picnic." The location this year will be the church, instead of Clearbrook Park (at the caboose).

### Meeting Adjournment and the Meeting's Program

The meeting adjourned at 8:14 PM with the monthly program to follow.